

## DATA PROTECTION POLICY

OTP banka Srbija A.D. Novi Sad (hereinafter: the Bank) as one of the leading financial institutions in Serbia, is committed to developing, operating and applying such a regulatory, executive and control system which ensures the safekeeping and protection of bank secrets, securities secrets as well as personal data in accordance with the criteria specified in relevant legal acts and its fundamental business interests.

The personal data processed by the Bank include, in particular, data required for identifying and liaising with customers, data required for the provision of a given service and/or data generated and processed in the course of the provision of the given service (including data related to debt collection), , the data of the communication – performed on any communication channel – between the Bank and the data subject.

The legal framework for the protection of personal data for the Bank is determined by the Law on Personal Data Protection of the Republic of Serbia and other local regulations of the Republic of Serbia and confirmed international acts regulating personal data protection.

When processing personal data and transferring it to third parties, the Bank respects fundamental rights and fully ensures the principles of data protection all the time. Accordingly, it ensures

- that personal data shall be processed lawfully, fairly and in a transparent manner for data subjects.
- that personal data shall be collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes;
- that personal data processed shall be adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed;
- that personal data processed shall be accurate and, where necessary, kept up to date and OTP Bank takes every reasonable step to ensure that personal data that are inaccurate, having regard to the purposes for which they are processed, are erased or rectified;
- that personal data shall be kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data are processed;
- that personal data shall be processed in a manner that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures;

The Bank as data controller requires 3rd parties (joint controllers, data processors, independent controllers) with whom the data is shared to comply with the principles laid down in the Bank's privacy policy, legislation and the supervisory requirements

The detailed rules of data processing are contained in Bank's Plc.'s General Terms and Conditions, in the business rules relating to certain business services (including ancillary business services) and investment services (including ancillary investment services) of business divisions as well as the related information on data processing in force at any time.

These documents contain details on the following:

- data subjects concerned by the given services of the Bank (customers, potential customers and other data subjects concerned);
- data kept in records of data subjects in relation to the given service,
- purpose(s) of data processing;
- legal ground(s) for data processing;
- retention period of data processed;
- cases where personal data is processed using the automated decision-making method and used for profiling by the Bank, where applicable
- the recipients of the transfer of the personal data processed and the legal ground for data transfer;
- data processors used during the data processing;
- the rights data subjects are granted, thus, in particular, that – according to Articles 26-32 of the the Law on Personal Data Protection of the Republic of Serbia – the data subject has the right to request from the Bank as data controller, access to and rectification or erasure of personal data or restriction of processing concerning the data subject or to object to processing as well as the right to data portability.

The Bank and members of the local OTP group concerned process data, facts and information which are personal data, bank, business secrets, which they receive, ensuring high level of protection.

Data subjects may request information with regard to the processing of their personal data and may submit their requests and complaints as well at the following contact details:

OTP Banka Srbija a.d. Novi Sad  
Sedište: 21101 Novi Sad,  
Adresa: Trg slobode 7  
Internet stranica: [www.otpbanka.rs](http://www.otpbanka.rs)

Data subjects may submit their written comments in respect of data processing to Bank's Data Protection Officer as well:

Sonja Carević  
21000 Novi Sad, Trg Slobode 5  
[zastita\\_podataka@otpbanka.rs](mailto:zastita_podataka@otpbanka.rs)

Further, the data subject may as well submit a complaint at the Serbian National Authority for Data Protection and Freedom of Information: <https://www.poverenik.rs>, Bulevar kralja Aleksandra 15, 11120 Beograd, Phone: +38111 3408 900, Faks: +38111 3343 379, E-mail: [office@poverenik.rs](mailto:office@poverenik.rs))